MBE Only Sole

Printed copy of this application.
Work experience resume(s) for owner(s) (that include places of ownership/employment with corresponding dates).
Proof of U.S. Citizenship i.e. passport, birth certificate, etc.
Proof of race i.e. birth certificate (stating race), etc.
If unable to provide any of the above - Check Here
Personal (State) tax returns for the last year: Include all schedules.
Copy of all relevant required licenses.
List of loan agreements, security agreements, and bonding forms.
List of equipment owned, leased and signed lease agreements.
List of construction equipment and/or vehicles owned and/or leased.
Copy of bank signature authorization card or corporation resolution.
Copy of business facility lease agreements.

MBE and EDGE Sole or EDGE Only

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Proof of U.S. Citizenship i.e. passport, birth certificate, etc.
Proof of race i.e. birth certificate (stating race), etc.
If claiming social disadvantage based on race or sex. Submit the following for each owner representing 51% ownership:
Birth Certificate/record (showing race and sex) or parents Birth Certificate/record (showing race) or Tribal Certificate or Bureau of Indian Affairs Card or any other document that provides acceptable evidence of ethnicity.
If unable to provide any of the above - Check Here
If claiming social disadvantage based on HUB Zone location. Submit a copy of HUBZone listing.
If claiming social disadvantage based on Geographic/Economic Isolation. Submit one of the following:
Apartment rental receipts Cancelled checks for rented property Any document(s) establishing home ownership over time Notarized statement from school official establishing residency or government official

establishing residency Cancelled checks for mortgage payments Other acceptable document establishing 10 years or more residency in an area recognized as a HUB Zone by the Small Business Administration (SBA)
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MBE ONLY Corp

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Proof of U.S. Citizenship i.e. passport, birth certificate, etc.
Proof of race i.e. birth certificate (stating race), etc.
If unable to provide any of the above - Check Here
Personal (State) tax returns for the last year: Include all schedules.
Company (Federal) tax returns and all related schedules for the past year.
Provide the following for the last year (if applicable): W-2s and/or 1099 forms from every officer, director and partner/owner(s) receiving compensation from the business for the most recent year.
Year-end balance sheets and income statements for the last fiscal year; a new business must provide a current balance sheet and Profit and Loss Statement.
Documented proof of contributions used to acquire ownership (e.g. both sides of cancelled checks).
Copy of all relevant required licenses.
List of loan agreements, security agreements, and bonding forms.
List of equipment owned, leased and signed lease agreements.
List of construction equipment and/or vehicles owned and/or leased.
Documented proof of any transfers of assets to/from your business and/or to/from any of its owners over the past two years
Copy of bank signature authorization card or corporation resolution.

Copy of any type of Management/subcontracting/service agreements.
Certificate of registration signed by the Secretary of State.
Official Articles of Incorporation.
Copy of both sides of ALL stock certificates.
Stock Transfer Ledger/Journal.
Minutes from the most recent meeting of shareholders.
Minutes from most recent meeting of board of directors.
Corporation Bylaws/code of regulations and any amendments or Code of Regulations.
Copy of business facility lease agreements.
Official Certificate of Formation, Operating Agreement, and Regulations with any amendments (LLC Only).
Articles of Organization (LLC Only).
Member list/roster/exhibit/schedule with titles (LLC Only).
Most recent meeting minutes (LLC Only).

MBE and EDGE Both Corp or EDGE Only

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Corporation Bylaws/code of regulations and any amendments or Code of Regulations.
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