


Certification Application Checklist

After submitting your application, you **MUST** forward the required supplemental documents to the respective agency in order to process your certification request.

For a complete list of required documents, please click on the organization's name.



The documents on this page require  to view and print. Downloads will open in a new window. Be sure disable any pop-up blocker settings on your Internet Browser.

- **[City of Columbus](#)**
Equal Business Opportunity Office
109 N. Front Street
4th Floor
Columbus, OH 43215

Certification Contact:
Tia Roseboro
(614) 645-2203
THRoseboro@columbus.gov
- **[Ohio Department of Transportation](#)**
(ODOT's certification includes DBE certification with The Central Ohio Transit Authority and The Columbus Regional Airport Authority)
[Notarized Affidavit](#) needed with application
1980 W. Broad Street
Attn: DBE Services
Columbus, OH 43223

Certification Contacts:
Marliese Kelly
(614)728-9598
mkelley1@dot.state.oh.us

Karen Cargo
(614)728-8498
karen.crago@dot.state.oh.us
- **[State of Ohio](#)** (MBE & EDGE)
Ohio Department of Administrative Services
Equal Opportunity Division

30 E. Broad Street
18th Floor
Columbus, OH 43215

Certification Contacts: Please contact the contract officer/specialist that has been assigned the alphabet letter that begins with the first letter of your company's name

A,B,C
Cathy Armstrong
(614) 728-8746
cathy.armstrong@das.state.oh.us

D,E,F,G,H,I,
Maceo Whitfield
(614) 752-9263
maceo.whitfield@das.state.oh.us

J,K,L,M,N,O,P
Madie Hughes
(614) 644-5647
madie.hughes@das.state.oh.us

Q,R,S,T,U,V,W,X,Y,Z
James Austin
(614) 728-8748
james.austin@das.state.oh.us

- **[South Central Ohio Minority Business Council](#)**
A \$300 certification fee must accompany the application
[Notarized Affidavit](#) needed with application
South Central Ohio Minority Supplier Development Council
300 Carew Tower
441 Vine Street
Cincinnati, OH 45202

Certification Contact:
Crystal Davis
(513) 579-3104
Crystal_Davis@scomsdc.org

Each organization/agency retains the right to certify or deny certification. The organization/agency shall notify the applicant of the decision reached relative to the request for certification.